



## BOARD OF COUNTY COMMISSIONER'S

### MINUTES

MONDAY, JUNE 4, 2018

Jacob McHughes led in Prayer and led in the Pledge of Allegiance.

Chairman Darry Stacy called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 4th day of June 2018 in meeting Room 200 of the Cleveland County Office Building. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Darry Stacy, Chairman  
Rod Cleveland, Vice-Chairman  
Harold Haralson, Member  
Tammy Belinson, Secretary

**Others present were:** Assistant District Attorney Jim Robertson, Linda Atkins, Susan Burr, John Roberts, Daniel Thatcher, Earl Cox, Leann Clements, Carm Harvey, Alison Vinson, Bryan Jenkins, George Mauldin, Brenda Hill, Melinda Duke, George Mauldin, Laurie Beth Marshall, Laura Smith, Bill Pretty, Jacob McHughes, Sheriff Todd Gibson, Undersheriff Blake Green, Kathy Singer, Joy Hampton, Brittany Hunt-Jassey, Carol Cline and Bryant Rains.

After the reading of the minutes of the Regular Meeting of **May 29, 2018** and there being no additions or corrections, Rod Cleveland moved that the minutes be **approved**.

Harold Haralson seconded the motion.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.

Motion carried.

#### **A. Old Business:**

1. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Harold Haralson, to **award** to Jackson Mechanical Service Inc., as per bid summary for **Bid #HD-1852** – Multiple year agreement for HVAC maintenance for the Moore and Norman Health Departments.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
Motion carried.

- Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rod Cleveland, to **table** the awarding and/or rejecting of the bids until a later date for **Bid #BE-1850 – One-Year (1) Non-Encumbered Contract for Building Maintenance Supplies for Cleveland County.** The Bid Term will be from July 1, 2018 through June 30, 2019.  
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

**B. Items of Business:**

- Carol Cline presented the Cleveland County CIRB Allocation Plan SFY 2019-2023.** (A copy is attached hereto and made a part of these minutes.) Chairman Stacy said that this discussion item is pending acceptance at the next Commissioners’ Board Meeting, **June 11, 2018.**

*Handed to Query Comm. May return under review of BAC*

CLEVELAND COUNTY CIRB Allocation Plan SFY 2019-2023										
CLEVELAND COUNTY CIRB Allocation Plan SFY Draft										
Future unplaned year										
			Calendar Years	Previously Encumbered	19	20	21	22	23	24
State			Fiscal Plan Years		18/19	19/20	20/21	21/22	22/23	23/24
Project	Job	Project	Annual Carry Over		\$1,316,883.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Number	Number		Annual Projected Funds		\$1,409,090.91	\$1,409,090.91	\$1,409,090.91	\$1,409,090.91	\$1,409,090.91	\$1,409,090.91
			Project Management		(\$6,818.18)	(\$6,818.18)	(\$6,818.18)	(\$6,818.18)	(\$6,818.18)	(\$6,818.18)
			Remaining Balance		\$2,719,152.73	\$1,402,272.73	\$1,402,272.73	\$1,402,272.73	\$1,402,272.73	\$1,402,272.73
		CO RD 156TH, MAGUIRE RD EXT N 3.8 (D2)	\$ (5,402,556.00)							
		Design Project	\$ (309,858.00)	\$ (309,858.00)						
		ROW Project	\$ (500,000.00)	\$ (150,000.00)	\$ (350,000.00)					
		Utility Project	\$ (150,000.00)	\$ (150,000.00)						
		Construction Project	\$ (4,442,698.00)	\$ (2,038,152.73)	\$ (1,002,272.73)	\$ (1,402,272.73)				
		Br-Slaughterville Rd, 0.3W of US77 ON 017 (D3)	\$ (488,138.00)							
		Design Project	\$ (57,138.00)							
		ROW Project	\$ (50,000.00)	\$ (50,000.00)						
		Utility Project	\$ (50,000.00)	\$ (50,000.00)						
		Construction Project	\$ (331,000.00)	\$ (331,000.00)						
STP/ER	269,000	5600,000	\$ (331,000.00)	\$ (331,000.00)						
Possible ACOG MATCH		72ND STREET, 4 MI TO ETOWAH RD (D3) PH I	\$ (4,047,243.65)							
		Design Project	\$ (400,000.00)	\$ (400,000.00)						
		ROW Project	\$ (200,000.00)							
		Utility Project	\$ (200,000.00)							
		Construction Project	\$ (2,247,243.65)							
		\$4,206,819	\$ (3,247,243.65)							
					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
								(\$1,402,272.73)	(\$1,402,272.73)	(\$1,402,272.73)

Chairman Darry Stacy said that the following Items, No. 2 through No. 34, are **Consent Items** and are routine in nature and added that there is a scrivener’s error on **Item No. 6** and should read July 1, 2018 through June 30, 2019: Rod Cleveland moved to **approve** the Consent Items with the corrections noted on Item No. 6. Harold Haralson seconded the motion:

2. **Annual Maintenance Agreement** between the Cleveland County Treasurer and Eureka Water Company the purchase of a Water cooler in the amount of \$125.00, 5 gal bottled water in the amount of \$6.20 each for the period July 1, 2018 through June 30, 2019.
3. **Annual Standard Service Contract Renewal** between the Cleveland County Treasurer and Diane Defillipo for Title Searches in the amount of \$100.00 each and Title Verifications in the amount of \$75.00 each for the period July 1, 2018 through June 30, 2019.
4. **Maintenance Agreement** between Cleveland County Treasurer and Business Imaging Systems, Inc for Platinum Software Assurance in the amount of \$19,854.64 and Platinum Hardware Maintenance Renewal in the amount of \$4,123.64 for the period July 1, 2018 through June 30, 2019.
5. **Maintenance Agreement** between Cleveland County Treasurer and Black Mesa Security for the cleaning and inspection of Insulated Fire Vault Door and Knight TL-30 Safe, Model #7334, U.L. Rated with combination and key locking dial in the amount of \$750.00 per year for the period July 1, 2018 through June 30, 2019.
6. **Standard Rental Contract** between the Board of County Commissioners on behalf of the Court Clerk and ImageNet Consulting for rental of a Canon IRADV6255: PCL and PS Print/MEM/ SFIN (NMU17211) in the amount of \$277.91 per month for the period July 1, 2017 through June 30, 2018. **(Clerk’s Note: Due to scrivener’s error July 1, 2017 through June 30, 2018 is corrected to read July 1, 2018 through June 30, 2019.)**
7. **Standard Service Contract** between the Board of County Commissioners on behalf of the Court Clerk and ImageNet Consulting for maintenance on a Canon IR ADV6555I in the amount of \$65.00 per month with a 10,000 base and \$.0065 per page over the 10,000 base. The agreement is for the period July 1, 2018 through June 30, 2019.
8. **Standard Service Contract** between the Cleveland County Clerk’s Office and A.E.C. Solutions to renew the Jantek Time and attendance PC Software for the period July 1, 2018 through June 30, 2019.
9. **Contract** between Cleveland County District #1 and Del Nero Communications Management for Monthly Service 4 Mbps Plan (3+ Users) in the amount of \$1200.00 and Static IP monthly fee of \$120.00 for the period July 1, 2018 through June 30, 2019.

- 10. Contract** between Cleveland County District #2 and Del Nero Communications Management for Monthly Service 2 Mbps Plan (1 – 2 users) in the amount of \$600.00 and Static IP monthly fee of \$120.00 for the period July 1, 2018 through June 30, 2019.
- 11. Contract** between Cleveland County District #3 and Del Nero Communications Management for Monthly Service 2 Mbps Plan (1-2 users) in the amount of \$600.00 and Static IP monthly fee of \$120.00 for the period July 1, 2018 through June 30, 2019.
- 12. Contract** between Cleveland County and Wiley D. Harwell, D, Min LPC, DBA/Wellness Counseling Center for the period July 1, 2018 through June 30, 2019 in the amount of \$8,520.00 per year.
- 13. Invoice #CLC-0418** from IBTS for CDBG DR project delivery services for the month of April 2018 in the amount of \$48,432.75.
- 14. Agreement** between Cleveland County and ESRI for ArcGIS Standard Concurrent Use Primary Maintenance and ArcGIS Online Level2 in the amount of \$4,000.00 for the period July 1, 2018 through June 30, 2019.
- 15. Independent Contractor Agreement** between Cleveland County Board of Commissioners and Karen Berry for service to the Family Drug Court Program in the amount of \$1,350.00 per month for the period July 1, 2018 through June 30, 2019.
- 16. Independent Contractor Agreement** between Cleveland County Board of Commissioners and CGW Enterprises for service to the Family Drug Court Program in the amount of \$1650.00 per month for the period July 1, 2018 through June 30, 2019.
- 17. Agreement** between Cleveland County Sheriff’s Office and Total Beverage Services LLC, to provide bottled water to the Cleveland County Courthouse Security Office, 201 S. Jones for the period July 1, 2018 through June 30, 2019.
- 18. Agreement** between Cleveland County Sheriff’s Office and Total Beverage Services LLC, to provide bottled water to Cleveland County Sheriff’s Office, 128 S. Peters, Norman for the period July 1, 2018 through June 30, 2019.
- 19. Service Agreement** between Cleveland County Sheriff’s Office and Smiths Detection to provide on-site service to the X-Ray machines in the county buildings in the amount of \$7,890.00for the period July 1, 2018 through June 30, 2019.
- 20. Contract for Services** between Cleveland County Sheriff’s Department and Independent School District No. 29 of Cleveland County, OK, a/k/a, Norman Public Schools for the furnishing of law enforcement and school resource officer at Dimensions Academy for the period July 1, 2018 through June 30, 2019. The Sheriff’s Department will receive \$5,149.97 per month for these services.

- 21. Intergovernmental Cooperative Agreement** between Cleveland County Sheriff’s Department and the Absentee Shawnee Tribal Police Department where the Sheriff’s Department agrees to issue Police Officer or Reserve Police Officer Commissions to the Absentee Shawnee Tribal Police as needed and the Absentee Shawnee Tribal Police agrees to issue Special Police Officer Commissions to all Commissioned Officers of the Cleveland County Sheriff’s Department.
- 22. Agreement** between Cleveland County District #3 and Waste Disposal Service, Inc. for collection from a 6 yard container once a week at a rate of \$100.00 per month for the period July 1, 2018 through June 30, 2019.
- 23. Lease Agreement Renewal** between Cleveland County and Office of Juvenile Affairs (OJA) for 2,544 square feet of office space leased at 1650 W. Tecumseh Road, Suite 300 Norman OK for the period July 1, 2018 through June 30, 2019 in the amount of \$1.00 per annum and monthly maintenance and operations in the amount of \$457.48 per month.
- 24. Interlocal Agreement** between the Board of Cleveland County Commissioners and Cleveland County District Attorney, Greg Mashburn to provide Cleveland County elected officials as well as county employees in county operation, legal advice and/or representation in all relevant county matters in the amount of \$357,598.40 for the period July 1, 2018 through June 30, 2019.
- 25. Acceptance** of Donation from the Norman Regional Hospital Authority in the amount of \$400.00 to Cleveland County Wellness.
- 26. Jail Services Agreement** between Cleveland County Board of County Commissioners on behalf of the Cleveland County Sheriff’s Department and the City of Noble where Cleveland County will provide for the incarceration of the city prisoners and detainees within the county jail under the custody of the Sheriff and to coordinate booking and detention functions.
- 27. Contract Amendment** between Cleveland County and Dimensional Concepts for the financial software of the County Clerk’s Office. The amendment will be for the payroll software to pay a monthly amount of \$1,250.00; all other terms and conditions will remain the same. The amendment is for FY 17-18 with the option to renew one-year.
- 28. Agreement** between Cleveland County Board of County Commissioners and Mary Abbott Children’s House to provide services to citizens of Cleveland County for the period July 1, 2018 through June 30, 2019.
- 29. Agreement** between Cleveland County Board of County Commissioners and Women’s Resource Center to provide services to citizens of Cleveland County for the period July 1, 2018 through June 30, 2019.
- 30. Agreement** between Cleveland County Board of County Commissioners and CASA to provide a court appointed special advocate program to citizens of Cleveland County for the period July 1, 2018 through June 30, 2019.

**31. Interlocal Agreements** between the Board of County Commissioners of Cleveland County and the following Cities, Towns, School Districts and Tribes for the Fiscal Year 2017-2018:

- a. Independent School District No. 57 (Lexington)
- b. Independent School District No. 70 (Little Axe)
- c. Citizen of Potawatomi Nation
- d. Absentee Shawnee Tribe of Oklahoma
- e. City of Lexington
- f. City of Moore
- g. Department of Wildlife Conservation
- h. City of Noble
- i. Town of Slaughterville
- j. McClain County
- k. Department of Tourism
- l. Pottawatomie County
- m. Independent School District No. 40 (Noble)

**32. Approval of the following Blanket Purchase Orders submitted for the following Departments:**

**Dist. #2:**

18-4690-T2A O’Reilly Automotive \$ 1,500.00

**County Clerk:**

18-4680-CFFP2 Dimensional Concepts \$ 7,500.00

18-4684-CFF2 Dimensional Concepts \$ 15,000.00

**Commissioners.:**

18-4671-D2 Eureka Water Company \$ 75.00

18-4672-R2 The Norman Transcript \$ 4,000.00

**Health Dept.:**

18-4647-MD2 Terminix International, Inc. \$ 400.00

**IT Dept:**

18-4685-K2 A.T. & T. Mobility \$ 126.00

**Sheriff Dept:**

18-4678-CFB2 Total Beverage Services \$ 110.00

**33. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

**FY 17/18**

**General:**

18-0012-K2	18-0315-HR2	18-2111-HR2	18-2199-SHE2
18-2293-HR1C	18-2689-HR1C	18-2690-HR1C	18-2692-HR1C
18-2693-HR1C	18-2695-HR1C	18-2696-HR1C	18-2697-HR1C
18-2699-HR1C	18-2703-HR1C		

**Highway:**

18-1611-T2A      18-2324-T2A                      18-2930-T2A                      18-3113-T2B  
18-3333-T2A      18-3346-T2A

**Health Dept.:**

18-0277-MD2

**County Clerk Preservation:**

18-0485-CFFP2

**Fairgrounds:**

18-1405-FG2

**34. Review, Audit, and approve Purchase Orders for Payment of Personal Services, Travel, maintenance & Operations, and Capital Outlay from:**

**FY 17/18**

a. General Fund	\$ 16,236.68
b. Highway Fund	\$ 24,097.33
c. Health Fund	\$ 384,048.99
d. Sheriff Service Fee Fund	\$ 11,195.30
e. Sheriff Commissary Fund	\$ 30,467.70
f. Sheriff Revolving Fund	\$ 13,929.85
g. CDB Grant Disaster Fund	\$ 246,217.58
h. County Clerk Preservation Fund	\$ 5,813.77
i. Fairgrounds Fund	\$ 5,429.82

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.

**END OF CONSENT**

**C. No new business** came before the Board for discussion.

**D. During Commissioner’s discussions about County Business,** Commissioner Haralson said he attended several events at the Fairgrounds last Saturday, such as the Flea Market, Tractor Pull, and the Poultry Club Show. While at the Poultry Club Show, he and his wife brought home a commemorative plaque for the Chicken Dance Competition. Compliments went out to the Fairgrounds for the entertaining events and family fun.

**E. No Public comments** were made.

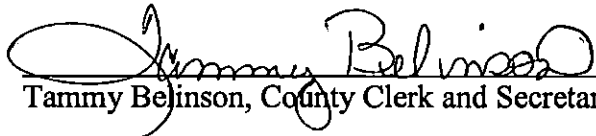
**F. There being no further business** to come before the Board, Rod Cleveland moved, seconded by Harold Haralson, that the meeting be **adjourned** at 1:16 P.M.  
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
Motion carried.

(Clerk’s Note: Agenda was posted on June 1, 2018 @ 11:20 A.M.)

**BOARD OF COUNTY COMMISSIONERS  
CLEVELAND COUNTY, OKLAHOMA**

  
\_\_\_\_\_  
Darryl Stacy, Chairman

**ATTEST:**

  
\_\_\_\_\_  
Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by:   
\_\_\_\_\_  
Deputy County

